



Unit 5

myAccount

Scenario 5: Claim Unemployment Repayment

Zuzanna wants to claim an unemployment repayment as she will be leaving Ireland for a while to spend time with her grandparents.

The following scenario is designed to mimic a typical user journey in myAccount. Any updates made using this interactive PDF will not be updated on Revenues records.

Sign In

If you have verified My GovID account, you can use your MyGovID details to sign in

Login with MyGovID 

[What is MyGovID?](#)

Login using your Revenue account details

PPS Number

Date of Birth

DD MM YYYY

Password

Or

If you received a temporary password recently, you can use it to sign in here.

[Forgot Password?](#)

Please keep your sign in details and password secure and never disclose them to anyone

[Learn More](#)

Or

[Register Now](#) →

Hello Zuzanna
Gaeilge [Sign Out](#)

myAccount

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Tax services

PAYE Services

Manage Your Tax 2023: Update your tax record for this year and view your current payroll details as submitted by your employer/pension provider.

Review Your Tax 2019-2022: Complete your Income Tax Return and request your Statement of Liability.

Update Job or Pension Details: Register or cease your job or pension.

Claim Unemployment Repayment 2023: Apply for a repayment of Income Tax/ USC if you are out of work.

Create a Summary of Your Pay and Tax Details: Create a secure document (PDF) with your pay and tax details to share with a third party e.g. a financial institution.

[Manage Your Tax 2023](#)
[Review Your Tax 2019-2022](#)
[Update Job or Pension Details](#)
[Create a Summary of Your Pay and Tax Details](#)
[Receipts Tracker](#)
[View your Employment Detail Summary \(EDS\) documents](#)

Property and Land Services

First Time Buyers: View or start your Help To Buy application.

Mortgage Interest Relief: claim interest paid on a loan used to purchase, repair, develop or improve the home.

LPT Valuation Guide: information on average market value of properties as at November 2021

Residential Zoned Land Tax: Register sites, file returns etc.
[Learn more](#)

[Help To Buy](#)
[LPT Valuation Guide](#)
[Claim Mortgage Interest Relief](#)
[Property Ownership Transfer](#)
[Register New Property](#)
[Manage Residential Zoned Land Tax](#)

Vehicle Services

Drivers & Passengers with Disabilities: Apply for tax relief on adapted vehicles and claim fuel grant.

Vehicle Owners: Upload a VRT Certificate of Conformity.

VRT Calculator: estimate VRT due on a car, small commercial vehicle or motor cycle. Estimate any repayment of VRT due on the export of a car.

VRT EU Leased Vehicle – Leasee: Submit details of lease in advance of registration
[Learn more](#)

[Drivers & Passengers with Disabilities](#)
[VRT Certificate of Conformity](#)
[VRT Calculator](#)
[VRT EU Leased Vehicle – Leasee](#)

Payments/Repayments

Payments: make payments online for most tax types and view your payments history.

eRepayments: make repayment claims and check status of submitted claims for

- Specific VAT repayments for unregistered persons
- Mineral Oil Tax paid by certain sectors
- Stamp Duty (83D)

[Learn more](#)

[Make a Payment](#)
[View Payments History](#)
[eRepayments](#)

Manage My Record

Manage My Record: a range of services to manage and update your record and make enquiries.
[Learn more](#)

[My Profile](#)
[My Enquiries](#)
[Receipts Tracker](#)
[My Documents](#)
[Letter of Tax Residence](#)
[Upload Supporting Documents](#)
[Capital Gains Clearance](#)

[Tax Registrations](#)
[Trust Register Functions](#)
[Tax Clearance](#)
[Update Bank Details for PAYE Refunds](#)
[Update Civil Status](#)
[VAT Number Verification](#)
[Manage Professional Services](#)
[Withholding Tax](#)
[Manage Non-resident Landlord Withholding Tax](#)

Gifts & Inheritances

CAT/IT38 return: File an IT38/CAT return.
[File CAT IT38 Return](#)

Statement of Affairs (Probate) Form SA.2: Submit a Statement of Affairs (Probate) Form SA.2
[Statement of Affairs \(Probate\) Form SA.2](#)

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Repayment of Income Tax and/or Universal Social Charge (USC) during unemployment

Who is it for?

If you have paid Income Tax and/or USC in the year, you may be entitled to a repayment if you are:

- ✓ Out of work and intend to resume employment before the end of the year
- ✓ Out of work and don't intend to resume employment before the end of the year
- ✓ Out of work and going abroad

When can you claim?

A claim for an unemployment repayment can be submitted:

- Immediately if emergency tax was applied on your last employment
- Immediately if you are leaving Ireland permanently
- 4 weeks after becoming unemployed if you are not in receipt of any other taxable income
- 8 weeks after becoming unemployed if you are in receipt of a taxable source of income e.g. Jobseeker's Benefit

Is your record correct?

Before you make an unemployment repayment claim, you should ensure you have:

- 1 Declared all Department of Social Protection (DSP) payments you are receiving
- 2 Declared all of your additional non-PAYE income
- 3 Claimed all of the tax credits you are entitled to

To view and make any necessary changes to your record, click [Manage your tax 2023](#). You will need to confirm your record is correct before you can proceed with your claim.

I have checked my record and I confirm that I have declared all DSP payments I am receiving, declared all of my non-PAYE income for the year and claimed all relevant tax credits.

Hello Zuzanna

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Unemployment Repayment

 [My Documents](#)

Reason for repayment claim

Please state the reason for making your claim:

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Language: [Gaeilge](#)

Reason for repayment claim

Intended departure date:

DD MM YYYY

Are you leaving the state permanently?

Yes

No

Reason for repayment claim

Intended departure date:

<input type="text" value="01"/>	<input type="text" value="11"/>	<input type="text" value="2023"/>
DD	MM	YYYY

Are you leaving the state permanently?

Yes

No

Intended duration of your stay abroad:

Do you intend to work abroad?

Yes

No

[Next →](#)

Your bank details

You have no bank details on record. The quickest way to receive a refund of tax is to get it paid directly to your bank account, you can add your bank details below.

Account holders name:

IBAN:

BIC:

Next →

Unemployment Repayment



Secure sign and submit

PPS Number

1830105MA

Enter myAccount password



Thank you

Reference number: 10101

Your unemployment repayment claim has been successfully received and will be reviewed. A notification will appear in My Documents once your claim has been processed.

Important notice

From now on all your PAYE correspondence will only issue electronically and you can view, print or download items securely from My Documents. You can access your correspondence quicker and it supports a cleaner environment.