

# myAccount

## Scenarios



## Scenario 1 – Register First Job

Finn has found summer work as a baker in a local bakery. As this is his first job, he now needs to register with the Revenue Commissioners.

His employer has mentioned that there is the possibility of part-time / full-time work available from September until the end of the year.

Finn plans to start an apprenticeship or college in September and the part-time hours are suitable for his current schedule.

Finn will start work 15 June 2023 and will be paid weekly.

**Name:** Finn O’Connell

**PPSN:** 1830102GA

**Date of Birth:** 01/01/2005

**Password:** 2fBSD02€

**Employer’s Registered Number:** 18399900A

**Start Date:** 15/06/2023

**Payment frequency:** Weekly

**Related to proprietary director:** No

**Job title:** Baker

**Residency:** Finn was born in the Republic of Ireland and has lived in Ireland his whole life.

**USC exemption:** Finn expects to earn less than €13,000

## Scenario 2 – Update Personal Details

Finn has recently moved house and wants to update his address on his Revenue account.

**Name:** Finn O’Connell

**PPSN:** 1830102GA

**Date of Birth:** 01/01/2005

**Password:** 2fBSD02€

**New Address:** 100 Square Street, Circle Road, Limerick.

### Scenario 3 – Access Documents in myAccount

Finn has decided to take a year out after school and work full-time in the bakery. He does a quick calculation of his gross earnings until the end of the year and realises it could exceed the €13,000. If he earns above €13,000, this will be above the exemption for the payment of USC.

Finn decides to check his Tax Credit certificate which was issued in June and is stored within My Documents to see if the USC Exemption was applied.

**Name:** Finn O’Connell

**PPSN:** 1830102GA

**Date of Birth:** 01/01/2005

**Password:** 2fBSD02€

### Scenario 4 – Submit a myEnquiry

Finn submits an enquiry to remove USC exemption as he predicts his income will exceed €13,000 if he works full time as planned.

**Name:** Finn O’Connell

**PPSN:** 1830102GA

**Date of Birth:** 01/01/2005

**Password:** 2fBSD02€

**Email:** test@test.ie

## Scenario 5 – Claim Unemployment Repayment

Zuzanna has decided to move abroad for 1 year to spend some time with her grandparents and improve her language skills. She will leave Ireland on 1 November 2023. She will not be working abroad and wants to claim an unemployment repayment.

**Name:** Zuzanna Lewandowski

**Date of Birth:** 01/01/2005

**PPSN:** 1830105MA

**Password:** 20Sp&eB22

**Reason for claim:** Going abroad

**Date of departure:** 1 November 2023

**Duration of stay abroad:** 1 year

**Will you be working abroad:** No

**Bank Details:** BIC: IPBSIE2D IBAN: IE47IPBS99062012345678

## Scenario 6 – File an Income Tax Return

After filing her 'Unemployment Repayment' for 2023, Zuzanna decides that she wants to ensure her tax affairs are all up to date. To do this, she decides to file an Income Tax return for 2022.

**Name:** Zuzanna Lewandowski

**PPSN:** 1830105MA

**Date of Birth:** 01/01/2005

**Password:** 20Sp&eB22

**Residency:** Zuzanna was born in the Republic of Ireland and has lived in Ireland her whole life.

**Bank details:** BIC: IPBSIE2D IBAN: IE47IPBS99062012345678

**Income:** Zuzanna's only income was from her employment on record

**Tax credits:** Zuzanna is entitled to both the Employee and Personal Tax Credit