

## eCustoms Helpdesk Notification

Number:	Ref: 23/2024
Subject:	Pre-Boarding Notification (PBN) Increased Validation
Who should read:	All those involved in RoRo movements
Related Notification:	Ref: 035/2020
Issued by:	eCustoms Helpdesk
Queries to:	eCustoms@revenue.ie
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### 1. Pre-Boarding Notification.

As you will be aware, the correct completion and use of the Pre-Boarding Notification (PBN) is the basis for the smooth and efficient movement of goods into and out of Ireland by RoRo ferry. You are required to input all of the MRN(s) relating to all of the goods onboard a truck/trailer. Each truck/trailer must have a unique PBN. MRN(s) and PBN(s) may not be reused and to do so is deemed non-compliance under Section 12B of the Customs Act 2015.

### 2. Increased Validation on MRN(s) which have been checked in on a PBN.

Revenue continuously monitors compliance with the PBN requirements and are implementing increased validation to minimise the risk of non-compliance. This increased validation relates to the MRN and the potential to reuse the same MRN in more than one PBN.

The increased validation will have the following impact:

- (a) Where an MRN(s) has been included in a PBN that has been checked-in and is subsequently used to create another PBN, the following error message will be returned: 'MRN(s) already checked-in'.
- (b) Where a PBN with an MRN(s) was checked-in on a ferry and a subsequent PBN with the same MRN(s) attempts to check-in, boarding will not be permitted. The PBN status will display as 'Not good to proceed to check-in' and the details will display 'MRN(s) already checked-in'.

### 3. Removing an MRN from a PBN.

Where an MRN has been included in a PBN and the consignment does not travel with that PBN the MRN should be removed by using the ['Edit PBN'](#) function on the Customs RoRo Service page. A PBN can be edited up to the time it is checked in on a ferry.

Traders are strongly advised to review their processes for the completion of the PBN to ensure that trucks/trailers will be permitted to board the ferry. Guidelines on creating a valid PBN can be found in the [PBN User Guide](#).