

Step 2 – ROS Administrator

To continue the ROS registration process when you receive the RAN letter, go to www.revenue.ie and click "ROS" on the top right. Click on "Register for ROS" where you will see the three registration steps.


Click on "Apply for Digital Cert".

Register for ROS - Business Customers and Practitioners


Who can apply to become a ROS Customer?

- ✓ Any individual or entity with an Irish tax registration number already registered for a business tax e.g. Income Tax, VAT or Employers PAYE. Individuals who are registered for PAYE or LPT only should register for [myAccount](#)
- ✓ Tax practitioners with a valid TAIN number
- ✓ LPT Receivers with a valid Receiver number
- ✓ Solicitor with a valid TAIN number

Click on the steps below to start or continue the registration process

 **Step 1**
Apply for your ROS Access Number (RAN)

[Apply for your RAN →](#)

 **Step 2**
Apply for your Digital Certificate

[Apply for your Digital Certificate →](#)

Enter the RAN from the letter you received and click on "Next".

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Step 1
Apply for RAN

Step 2
Apply for your Digital Certificate
(Input RAN)

Step 3
Download and Save your Digital
Certificate

Application for a Digital Certificate

Please enter your ROS Access Number (RAN) below and click the **Next** button
The * symbol beside a field denotes that this field is required

RAN *

Next →

Tax Type: click the dropdown box and select a tax type that the individual or entity has been registered for. Any other tax types that you are registered for will be included automatically.

Please note that PAYE-Emp refers to employers only.

Registration Number: Enter the tax registration number for the individual or entity that you are registering for. For individuals, this is often the same as PPS number.

Tax practitioners, Solicitors with a TAIN and Receivers need to enter their **TAIN** or **Receiver Number** instead.

Click "**Next**" to proceed.

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Tax Type * [What is this?](#)

Registration Number * [What is this?](#)

Next →

The verification code that you need to complete the registration process will be sent by text or email to the mobile number or email address entered when Step 1 was completed. The verification code is valid for one hour. If the verification code expires before you complete step 3, please repeat Step 2.

Indicate whether you want to receive the verification code by text or by email and confirm the mobile number or email address entered at Step 1. Text messages may only be sent to Irish and UK mobile numbers - please select email if you cannot receive a text.

Click "**Next**" to proceed.

Revenue
Taisce agus Cúnamh do Ghairneoirí
1998, 2002 and 2005

ROS Registration

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Step 1
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Certificate

How do you wish to receive your verification code?

Text

Email

Email address * [What is this used for?](#)

Next →

If all of your contact details have changed since you completed Step 1, or if you do not receive the verification code, please notify the [ROS Technical Helpdesk](#) and include the registration number or TAIN that you completed Step 1 for.