

Import Control System (ICS) and Entry Summary Declarations - Access Guide

A. Economic Operator Registration and Identification (EORI) Number

Under Article 127(4) of the Union Customs Code Regulation 952/2013, the carrier is legally responsible for ensuring that the Entry Summary Declaration (ENS) is submitted to the Import Control System (ICS). To submit the ENS, the carrier must possess an EORI number. This number is valid throughout the EU. It is used as a common reference number for interactions with the customs authorities in any Member State. The format for EORI numbers issued in Ireland is IE followed generally by the tax registration number, generally, by default, to the VAT number of the carrier concerned¹.

Once registered, an EORI number is available for use immediately on any customs declarations lodged in Ireland. It will take up to 24 hours for the information to appear on the [Central European EORI database](#), where the number can then be verified on this site.

1. Carriers established in Ireland

Before submitting Entry Summary Declarations, a carrier must have an EORI number issued in the European Union. If the carrier is established in Ireland, registered on ROS (Revenue's Online Service) and possesses a valid digital certificate, registration can be completed on-line. Please see an [informational video](#) on our website which will bring the carrier thorough all the steps necessary to complete registration.

A very useful [EORI Registration Guide](#) is also available.

For any questions on this process, please contact the eCustoms Helpdesk at 01 7383677 or ecustoms@revenue.ie.

2. Carriers not established in Ireland

Carriers who are not established in Ireland but who do not have an EORI number issued by

¹ IE1234567XX

another Member State may be granted an EORI by the Irish customs authorities. This EORI registration is granted on the basis that Ireland is the location where the carrier will first lodge an Entry Summary Declaration in the EU. An example of a likely scenario is outlined below.

Company C is established in the United Kingdom and operates the means of transport by which goods are brought into the customs territory of the Union.

Its transport operations concern several Member States.

Company C will transport goods and lodge its first entry summary declaration in Ireland. The entry summary declaration must include the EORI number of the person lodging it. In order to obtain the EORI number, **Company C** should follow the national provisions of Ireland.

The EORI number assigned will be used to complete the entry summary declaration and for future identification of **Company C** in its dealings with customs authorities across the EU.

For carriers meeting the criteria above, please contact the eCustoms Helpdesk at ecustoms@revenue.ie who will complete the EORI registration process on their behalf. The relevant carrier will need to complete the following questionnaire before the application can be processed by the eCustoms Helpdesk team. Once received and validated, the EORI number will be generated and provided to the carrier concerned.

3. Application for an EORI number- Questionnaire for non-established Carriers in Ireland

Please see below list of questions that need to be answered and returned to the eCustoms helpdesk when a Carrier is applying for an IE EORI number.

| No | Question | Response |
|----|---|----------|
| 1 | EORI applicants full name | |
| 2 | EORI applicants address | |
| 3 | EORI applicants phone number and email address | |
| 4 | Type of Customs activity the applicant is involved in, i.e. Carrier making ENS. | |
| 5 | Type of business company is involved in. | |
| 6 | Full name and contact details of the person within the company or | |

| | | |
|----|--|--|
| | agent who can be contacted regarding application if deemed necessary | |
| 7 | Irish VAT Number associated with this legal entity, if registered for VAT in Ireland | |
| 8 | Other EU Member State VAT number(s) associated with this legal entity | |
| 9 | Confirmation that you have not applied for an EORI in another EU Member State other than Ireland | |
| 10 | Confirmation that Ireland is the first point of entry for the goods being imported | |

B. Getting access to Import Control System (ICS)

In order to interact with the ICS System, you will need to have access to ROS (Revenue's Online Service) and possesses a valid digital certificate. Registration for ROS can be completed [here](#). It is possible to secure the relevant web-based software from customs software providers in Ireland.

The [technical specifications](#) to access ICS and the [Public Interface Testing \(PIT\) Support Guide](#) will also be of assistance.